



TEAM AGREEMENT

INTRODUCING HADAGA

There are five members of Team Hadaga:

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|----|----------------------|-----------|----|
| 1. | Jerrold Hudson | A00638309 | 2E |
| 2. | Colby Last | A00695404 | 2B |
| 3. | Karl Romanowski | A00507890 | 2B |
| 4. | Michael Sempowich | A00694572 | 2B |
| 5. | Christopher Thompson | A00688106 | 2B |

We bring diverse skills and abilities to the project and anticipate an exciting and productive working relationship.

SECTION ONE—MISSION STATEMENT

Team Hadaga's primary goal is to employ effective teamwork strategies and respectful collaboration to construct a robot using the Lego MindStorms NXT building system, program it with Java (Lejos), and win the tournament.

Secondary goals include earning excellent marks and building upon project planning, analysis and implementation methodologies learned in COMP 2730 Systems Analysis and Design.

Our tertiary goal is to actively participate in a project that emphasizes organized, coordinated teamwork and fosters creativity and fun.

SECTION TWO—OUR TEAM WORKLOAD AGREEMENTS/RESPONSIBILITIES

Team Hadaga has not yet defined individual responsibilities for its team members. We recognize at this early stage that team members bring strengths to the table, and by week's end we hope to have a more specific work breakdown structure that capitalizes on these strengths, and provides opportunities to build new skills.

Team Hadaga agrees that the following nine elements are important to a productive and successful team relationship:

1. Punctual Attendance

We believe that punctual attendance at all meetings is necessary so that all five members of Team Hadaga may participate in all decision-making steps. In the event that absenteeism becomes an issue, we have established a three-step corrective method that profits from your experience with teamwork (see Section Three).



2. Good Communication

Team Hadaga believes identifying strong communication guidelines is a winning strategy for successful teamwork. We have chosen to inculcate an open and respectful group dynamic when communicating in person, by email and in our new private online forum.

3. Engaged Participation

From rotating duties at each meeting to dividing work fairly based on each team member's strengths, Team Hadaga will ask its members to work hard, to work smart and to work together.

4. Organization

Team Hadaga knows that a successful project is a well-organized project. We have created an online forum to serve as a central document repository, and we take minutes at each meeting to record the evolution of our ideas.

5. Encouraging Ideas and Creativity with Respect

Listening to ideas means encouraging nonlinear and unconventional thinking. These can often be the source of creative and inspiring solutions.

6. Constructive Criticism

Team Hadaga agrees that receiving constructive criticism from faculty and fellow team members is a vital element of the learning process. Personal development is predicated on honest and helpful assessments from knowledgeable peers and mentors.

7. Superlative Performance

Team Hadaga agrees that a fundamental metric for academic success is the GPA. We will strive for an excellent grade by meeting and exceeding all academic and personal expectations.

8. Impartiality and Fairness

Team Hadaga believes that team members must be fair and accept an equitable amount of the project workload. We also recognize that we should try not to become emotionally invested in a specific plan or idea because a team member may have a better solution.

9. Clear, Enforced Deadlines and Standards

Team Hadaga will create a work breakdown structure, or schedule, that uses an iterative approach to project development and assigns specific duties and deadlines to each team member. We also agree that team members who consistently submit work that does not meet our collective standard of quality should meet with you and Team Hadaga to determine an appropriate solution.



SECTION THREE—CONFLICT RESOLUTION PROCEDURES

Team Hadaga anticipates an exciting and productive working relationship, and we also recognize that some degree of conflict can be a source of good ideas. We will try to achieve consensus through discussion and group decision-making. When Team Hadaga requires help, we plan to take advantage of our mentor's experience and meet with him to identify appropriate alternatives and receive guidance on how to make the best decision.

We believe that attendance at all meetings is necessary so that all five members of Team Hadaga may participate in all decision-making steps. In the event that absenteeism becomes an issue, we have established a three-step corrective method that profits from your experience with teamwork:

1. Each team member may provide written advance notice that he must miss one meeting.
2. Each team member will receive a written warning if a second meeting is missed—we will provide you with a copy.
3. Each team member who fails to attend a third meeting will meet with you and the team to establish a suitable consequence for the absenteeism.

SECTION FOUR—WHY OUR TEAM WILL SUCCEED

Our team will succeed in this course because we share four common values:

1. we believe coordination and organization are important
2. we seek a forum that encourages creativity and individuality
3. we want to better ourselves and receive constructive criticism of our performance
4. we want to earn a high grade, and we will work through challenges to earn it.

Team Hadaga has already established that we are willing to work hard with the group and individually to bring everything we can to the collaboration. We're all bright, we all have good ideas, and we all want to truly learn from this experience.

SECTION FIVE—EXPECTATIONS AND GROWTH OPPORTUNITIES

Team Hadaga wants to complete a successful project. Our metrics for success are earning a high grade (>90%), fostering and participating in a creative environment, and learning as well as demonstrating solid planning and organization skills.